

ST ANTHONY – TIGARD, OR – SEVERE WEATHER SHELTER StA-SWS  
August 2016 Update  
Job Descriptions

Sign Tender Coordinator: Greg Patton

- Each Volunteer must complete a “Keyless/Entry” form for the front door to Business Office
- Must be at the church by 4:30 pm each night the Shelter is open.
- Gather 6 Sandwich Board Signs from the Custodians’ workroom and distribute the signs to the various designated locations around the St Anthony campus.
- Collect and return 4 signs around 9:30 PM and return them to the specified storage location in Custodial Room each evening the Shelter is open.
- Leave one sign out at the Circular Drive on McKenzie Street, and one sign by the stairs leading to Shelter.

